



**Barkhamsted Fire District
Board of Directors
Monthly Business Meeting Minutes**

Meeting Date: December 14th, 2022

Meeting was called to order by President Richard Winn at 19:30 (7:30) hours.

Minutes: November 9th, 2022 board minutes were distributed before the meeting. President Richard Winn asked for approval of the minutes. No discussion. Motion made by Jamie Lagassie to accept November 9th, 2022 minutes and it was seconded by John Andryzeck. Motion carried.

Treasurer's Report:

The treasurer's report was emailed prior to meeting for review. Amy O'Toole mentioned that everything on the credit card is currently up to date. Karl Jacobs made a motion to approve the treasurer's report and it was seconded by Jamie Lagassie. Motion carried.

Payment of Bills

Bills submitted for District:

District		
Amount	Payee	Account Name
\$130.00	Litchfield County Regional Fire School	OSHA Compliance
\$2,700.96	Town of Winchester Fire Marshall Services	Fire Marshall

Chief Norman Bird submitted bills for Riverton:

Riverton		
Amount	Payee	Account Name

\$250.00	First Due Services	Pumphouse Capital Account
-\$900.00)	HTH Automatic Sprinklers	Pumphouse Capital Account
\$196.16	Konopka Electric	Pumphouse Capital Account
\$500.00	Campbell Custom Carpentry	Hydrants
\$202.25	MES- Shipmans, Quarterly Air Test	Equipment Maintenance
\$1,515.60	First Due, SQ-51	Equipment Maintenance
\$270.00	First Due, E-55	Equipment Maintenance
\$520.00	Fire Equipment HQ, 4 Gas Meter Repair	Equipment Maintenance
\$102.74	New Boston Crane SVC & Sleds	Equipment Maintenance
\$17.05	Paid Firefighter Credit Card	Equipment Maintenance
\$10.04	Verizon	Telephone
\$37.98	True Value (District Account)	Building Maintenance
\$100.00	Campbell Custom Carpentry (Window Sills Temp Repair)	Building Maintenance
\$95.94	Staples (Norman's CC)	Miscellaneous

Chief Jim Shanley submitted Bills for **Pleasant Valley**:

Pleasant Valley		
Amount	Payee	Account Name
\$25.37	USA Waste	Building Maintenance
\$70.82	Verizon	Telephone
\$22.79	True Value of Winchester	Building Maintenance
\$47.48	Flagman of America	Building Maintenance
\$95.00	Fire Equipment Headquarters (Meter Repair)	Equipment Maintenance

\$300.15	Fire Equipment Headquarters (portable ext. annual)	Equipment Maintenance
\$80.00	CT State Firefighters Association	Miscellaneous
\$54.45	True Value of Winchester	Miscellaneous
\$687.50	Schmidt Property Maintenance	Snow plowing

*Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:*

Barkhamsted East		
Amount	Payee	Account Name
\$70.86	Larsen Ace Hardware	Miscellaneous
\$251.76	Home Depot CC #7553	Building Maintenance
\$138.24	BJ's CC#7553	Building Maintenance
\$182.00	Fire Equipment Headquarters	Equipment Maintenance
\$155.00	First Due Services LLC	Equipment Maintenance
\$1,862.97	All Hands Fire Equipment	New Equipment
\$606.18	Firematic Supply Co Inc	New Equipment
\$127.51	Firematic Supply Co Inc	New Equipment
\$687.50	Schmidt Property	Snow Plowing

Norman Bird mentioned that he has started to have a conversation with Norfolk about damaged equipment. Jim Shanley mentioned that Pleasant Valley has a saturated meter. Also, Norman Bird mentioned that HTH refunded us money because 4 of the batteries did not need to be replaced since they are only two years old.

It was also mentioned that AFC got the insurance information from a person who went there for their firefighters physical and their insurance company sent them a bill for \$163.00. The individual should submit the bill and the district will cover the expenses.

Keith Archer made a motion to pay the bills as presented and to do recurring pre-authorization for the fire marshall services and snow plowing. It was seconded by John Andryzeck. Motion carried.

Correspondence: None.

Chief's Report:

Pleasant Valley <i>Chief Shanley reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
13	6	0	19	2	18

Riverton <i>Chief Bird reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
10	7	5	22	1	15

Barkhamsted East <i>Chief Elovirta reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	9	3	19	0	10

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
30	22	8	60	3

LCD: Stephen Elovirta reported that he was not able to attend the LCD meeting because he was meeting with Motorola. Jamie Lagassie stated that during the LCD meeting they talked about a mutual link where when schools press a panic button then they would be allowed to see the cameras inside the school. They also mentioned dropping the pre-announcement. Stephen Elovirta asked for the district's feelings about the pre-announcement and it was said that they

were good with getting rid of them. Jim Shanley asked about the progress about creating the two different channels for dispatch versus operations. Jamie Lagassie mentioned that they are still quite a ways away from the two channels.

Daytime Driver's Report: Report was emailed out prior to the meeting.

Fire Marshal's Report: Jamie Lagassie inspected Meeting House Road Apartments for a sewage backup, Dollar General, Ollie's, O'Reilly's, T-Mobile, and the pumphouse violations for Mallory Brook Plaza.

Committee Reports:

Capital: (John Andryzeck, Rich Winn, Jamie Lagassie and 3 chiefs) - To meet at the beginning of next year.

A tree near the Grange pumphouse needs to be removed because the beavers have chewed it. The cost of the tree removal was between \$1,200 - \$1,300 and it came down on the Monday before the district meeting. The money for the tree removal will come out of hydrants. Amy O'Toole mentioned that Ed the Treeman will need a W-9 filled out for the district.

There was a motion to add the tree removal to the bills and pre authorize payment of the bill, so Amy can pay it upon receiving the bill. The motion was made by Jamie Lagassie and seconded by Keith Archer.

Firefighter Award: Points have been turned into Richard Winn. Richard Winn is going to leave the contributions at \$400 and \$800.

Health and Safety: (John Andryzeck and Marie Gillen) - None.

Jay Case is setting up a meeting with Hartford Healthcare and it may create other options besides American Family Care. There are still occupational healthcare options in Enfield or Waterbury.

One member waited an hour at American Family Care after they had already postponed his morning appointment from morning until after lunch. Two people went to AFC and the district has not received their paperwork yet.

Jamie Lagassie will resend forms with a personal doctor sign off and get them up on the website once they are modified to be Barkhamsted rather than Winsted.

Stephen Elovirta mentioned that there was some debate about requiring a chest x-ray every 5 years and whether there would be a waiver to exempt them from being required to get a chest

x-ray. Jamie Lagassie mentioned it is a preventative and protective measure to protect them and allows for early detection of illnesses.

Policy: (Rich Winn, Freeman McCaw Jr and Charles McCaw III) - Will meet prior to the next district meeting.

Personnel: None.

Unfinished Business:

1. Grants- Kevin Archer sent a press release to Richard Winn and Richard Winn will get the press release sent out to the newspapers. Jim Shanley reported that they made great progress with the radio manufacturing representatives and they are close to making a decision. They may potentially have additional money left and there are FEMA related restrictions on how that money can be spent. Norman Bird reported that they did an extensive series of testing across 11 different locations and they were the same across the board.
2. Barkhamsted East Brush Truck - They are moving right along and waiting for the pump to come, and the district may have it potentially by the end of January. The Town of Barkhamsted stated they were not interested in Engine 3 and Barkhamsted East Department is willing to let go of the truck now. There was debate on the pricing and then Richard Winn opened an offer letter that they received. There was a motion to accept to sell Engine 3 at the price of \$2,100 received in the offer. The motion was made by Dick Ransom and seconded by Keith Archer. Jamie Lagassie opposed. Motion carried.

Stephen Elovirta inquired about where the money goes from the sale of Engine 3 and it goes back into the undesignated surplus account where it can be appropriated from.

3. Pump Houses- Norman Bird reported that they received a \$900 credit and he is very impressed with HTH's work on the pump houses.
4. Supplemental First Responder- Norman Bird is authorized to work with Jeff on putting together the worker's comp, malpractice and other certificates that they need in order to establish their first responder program. He is hoping to have it in place by the end of 2022.
5. Hose Testing - Jim Shanley reported that a number of sections failed. Norman Bird mentioned they cut out the bad section of the LDH. It was mentioned they should bring the list of failed hoses to the capital meeting at 6:30. Jim Shanley also mentioned that the brake control computer is currently not working on one of Pleasant Valley's trucks and therefore the truck is out of service until they can find a refurbished one.

New Business:

1. Reduction of Utility Costs - Richard Winn mentioned that Eversource is doubling their residential rate in the new year, therefore the district might want to explore the rates of what other suppliers are offering. He also mentioned that the district should explore solar down the road because it reduced costs tremendously at Barkhamsted School. Eversource is our current electric provider. Jim Shanley asked about getting an energy audit done on the fire houses and Keith Archer said he would talk to someone at Klebe Fuel to see if that is something that the district could potentially do.

Richard Win mentioned on January 12th the fire school will be holding a recruitment and retention class and the registration will be posted on the new Litchfield County Regional Fire School. The cost of this class is \$25.

Jamie Lagassie made a motion to adjourn the meeting at 8:32 and it was seconded by John Andryzeck. Motion carried.

Attendance

President: Richard Winn

Vice President: D. Richard Ransom

Directors: John Andryzeck, Jamie Lagassie, Karl Jacobs, Keith Archer, and Larry Gillen

Chiefs: Stephen Elovirta (arrived at 7:40), Jim Shanley, and Norman Bird

Treasurer: Amy O'Toole

Clerk: Amanda O'Toole

Paid Firefighter: Kevin Archer

Guests: Bill LeGeyt

Absent:

Next Meeting:

January 11th, 2023 @ Riverton Fire House 19:30 (7:30pm)

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.