



**Barkhamsted Fire District  
Board of Director's  
Monthly Business Meeting Minutes**

**Meeting Date:** August 10<sup>th</sup>, 2022

Meeting was called to order by President Richard Winn at 19:31 (7:31) hours.

**Minutes:** July 13<sup>th</sup>, 2022, board minutes were distributed before the meeting. President Richard Winn asked for approval of the minutes. No discussion. Motion made by John Andryzeck to accept July 13<sup>th</sup>, 2022, minutes and it was seconded by Keith Archer. Karl Jacobs abstained. Motion carried.

**Treasurer's Report:** The treasurer's report was emailed prior to meeting for review. Karl Jacobs made a motion to approve the treasurer's reports seconded by John Andryzeck. Motion carried.  
- Keith Archer needs to be added to the email chain for the fire district.

Amy and Amanda O'Toole arrived.

**Payment of Bills**

*Bills submitted for District:*

District		
Amount	Payee	Account Name
\$120.00	CT Occupational Health	Occupational Health & Safety

*Chief Norman Bird submitted bills for Riverton:*

Riverton		
Amount	Payee	Account Name
2021-2022 Fiscal Year		
\$109.18	Amerigas (Tank Rentals)	Hydrants
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\$801.50	Millard Welding (TK-34 Ladder Bracket)	New Equipment
2022-2023 Fiscal Year		

\$78.02	Sterling Now	Occupational Health & Safety
\$5,191.80	Waterway (Hose Testing all FD's)	OSHA Compliance
\$307.00	First Due Services (School St PH)	Hydrants
\$316.99	First Due Services (Grange PH)	Hydrants
\$8,219.69	First Due Services, E4 annual PM's & new seals	Equipment Maintenance
\$1,364.22	First Due Services. E-55 annual PM's	Equipment Maintenance
\$882.25	First Due Services. SQ-51 annual PM's	Equipment Maintenance
\$2,744.22	First Due Services. TK-34 annual PM's	Equipment Maintenance
\$29.47	Levine Automotive	Equipment Maintenance
\$161.50	Zoll (PD FF CC)	Equipment Maintenance
\$915.00	C&C One Hour Heating & Air Conditioning	Heat
\$10.02	Verizon Ipad Bill	Telephone
\$185.00	CT State Firefighter's Association	Miscellaneous

Chief Jim Shanley submitted Bills for **Pleasant Valley**:

Pleasant Valley		
Amount	Payee	Account Name
\$34.78	Firepenny Firefighter Equipment (E6 part)	Equipment Maintenance
\$79.00	New England Lubricants	Gas and Diesel
\$850.00	Commission on Fire Prevention and Control (SLagassie)	Fire School
\$35.00	CT State Firefighters Association	Miscellaneous
\$355.00	Pittsfield Communication (U4 Siren)	Equipment Maintenance
\$104.10	True Value of Winchester (U4 batteries)	Equipment Maintenance
\$78.67	Tractor Supply (Boat Trailer)	Equipment Maintenance
\$34.81	NAPA Auto	Equipment Maintenance
\$10.00	Valley Bolt and Screw	Equipment Maintenance
\$43.43	eTrailer (U4)	Equipment Maintenance

\$199.00	C&G Heating and AC	Heat
\$293.22	Amazon (CC)	New Equipment
\$90.07	Verizon	Telephone
\$55.00	Amazon (CC)	Equipment Maintenance
\$182.00	ChemC	Equipment Maintenance
\$65.00	SterlingNOW (background check)	OSHA Compliance
\$27.83	Boats.net (Boat – 2)	Equipment Maintenance
\$7,149.83	First Due Services (PM E6, U4, R3)	Equipment Maintenance
\$25.37	USA Waste	Building Maintenance

Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:

<b>Barkhamsted East</b>		
<b>Amount</b>	<b>Payee</b>	<b>Account Name</b>
\$64.19	USPS (truck spec mailing) (CC)	Miscellaneous
\$85.00	On Scene Tags	OSHA Compliance
\$23.96	Water (PD FF CC)	Miscellaneous

Karl Jacobs made a motion to pay the bills seconded by Dick Ransom. Motion carried.

**Correspondence:**

- Richard Winn reported that he received a communication a price increase notice from King, King & Associates.

**Chief's Report:**

<b>Pleasant Valley</b>					
<i>Chief Jim Shanley reported:</i>					
<b>Interior Firefighters</b>	<b>Exterior Firefighters:</b>	<b>Fire Police:</b>	<b>Total:</b>	<b>Juniors:</b>	<b>Responded to number of Calls:</b>
13	5	0	18	2	13

Riverton					
Chief Bird reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
10	6	5	21	1	11

Barkhamsted East					
Chief Elovirta reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	9	3	19	0	3

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
30	20	8	58	3

**LCD:** Stephen Elovirta was not able to attend the meeting.

**Daytime Driver's Report:** The reported was emailed out prior to the meeting.

**Fire Marshal's Report:** The Fire Marshalls agreement has been signed with Winsted.

**Committee Reports:**

**Capital:** (John Andryzeck, Rich Winn, Jamie Lagassie, Larry Gillen and 3 chiefs) – Doesn't need to meet.

**Firefighter Award:** (Richard Winn) – There are a couple of people to be paid out.

**Health and Safety:** (John Andryzeck and Marie Gillen) – The Winsted Chiefs meeting occurred and Chief Lagassie is working with different agencies on the possibilities of holding firefighter physicals and setting up parameters. It was mentioned that no one agency alone will be able to absorb it.

**Policy:** (Richard Winn, Jim Shanley, Freeman McCaw Jr and Charles McCaw III) – None, but needs to set a meeting date at the next meeting.

**Personnel:** (Jamie Lagassie, Richard Winn, Keith Archer, and 3 chiefs) –

1. **Grants:** Currently waiting on FEMA to hear back on the grants.
2. **The District Patch:** Jim Shanley brought the patch to his membership and they were wondering who was going to pay for the 6-10 dollars to remove the old patch and attach the new district patch. Richard Winn stated he didn't know where the money was going to come from but asked the Chiefs to find out the number of uniforms that their membership currently has.
3. **Barkhamsted East Brush Truck:** Stephen Elovirta updated the truck specs to make them more generic.
4. **Pump Houses:** Norman Bird reported that they were still looking at the same time frame in September.
5. **Supplemental First Responder (EMS):** Norman Bird reported that the class ends on September 1<sup>st</sup>. The ARPA committee recommended that the fire district is provided with the money to cover the cost of the class. Stephen Elovirta asked whether his members could respond as supplemental first responders and it was mentioned that they would have to be added to the New Hartford EMS Roster and then Jim Shanley would have to update the roster with the state of Connecticut. Jim Shanley said it was doable and he was willing to take the project on.

**LOSAP** – Norman Bird and Stephen Elovirta inquired about points for being a department commissioner and how much it is worth.

**SCBA Cylinders** – Jim Shanley mentioned that the retired SCBA cylinders are currently in the basement of Pleasant Valley firehouse, and he was asking the district for the authorization to scrap them.

#### **New Business:**

1. **Discussion and possible action on Heating Fuel** – Richard Winn mentioned that Klebe Fuel sent a bid, and it was decided to continue auto pay with fixed pricing.
2. **Discussion and possible action on Smoke Detector Program** – Jim Shanley mentioned that in the last two structure fires there were no working smoke detectors in either house. A member stated that Winsted Fire Department gets smoke detectors through Red Cross. There is also a program called Operation Save a Life that is run through Home Depot that provides smoke detectors. It was decided that the departments would need to assume the uptake in getting smoke detectors. The district will research about both programs and wait until discussing it with Jamie Lagassie at the upcoming district meeting.

3. **Discussion and possible action on Raise for Paid Firefighter** – Overall the personnel committee was happy with the paid firefighter’s performance. Richard Winn will investigate what the town offers for steps and raises by looking at the town contract. There was a motion to give our paid firefighter a raise following the employee contract and town policies. The motion was made by Larry Gillen and it was seconded by John Andryzeck. Keith Archer abstained. Motion carried.

Stephen Elovirta mentioned dry hydrant maintenance and it was decided that at least one member from each department should meet with Kevin so they can test them. Stephen Elovirta volunteered to help Kevin with dry hydrant testing, and mentioned we should look at DEEP grants to potentially repair any dry hydrants.

A motion was made by Karl Jacobs to adjourn seconded by John Andryzeck. Motion carried. President Richard Winn adjourned the meeting at 20:42 (8:42) hours.

**Attendance**

President: Richard Winn

Vice President: D. Richard Ransom

Directors: John Andryzeck, Keith Archer, Larry Gillen, and Karl Jacobs

Chiefs: Stephen Elovirta, Jim Shanley, and Norman Bird

Treasurer: Amy O’Toole (virtual – late)

Clerk: Amanda O’Toole (virtual – late)

Paid Firefighter:

Guests:

Absent: Jamie Lagassie

**Next Meeting:**

September 14<sup>th</sup>, 2022 @ Pleasant Valley Fire House 19:30 (7:30pm)

Respectfully submitted,

*Amanda O’Toole*, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.