



**Barkhamsted Fire District  
Board of Director's  
Monthly Business Meeting Minutes**

**Meeting Date:** March 9<sup>th</sup>, 2022

Meeting was called to order by President Richard Winn at 19:32 (7:32) hours.

**Minutes:** February 9<sup>th</sup>, 2022 board minutes were distributed before the meeting. President Richard Winn asked for approval of the minutes. No discussion. Motion made by Jamie Lagassie to accept February 9<sup>th</sup>, 2022 minutes seconded by Dick Ransom. Motion carried.

**Treasurer's Report:**

The treasurer's report was emailed prior to meeting for review. Noted that new equipment was charged to the wrong department and Amy O'Toole will look into it. Karl Jacobs made a motion to approve the treasurer's reports seconded by Ralph Scarpino. Jamie Lagassie abstained. Motion carried.

**Payment of Bills**

*Bills submitted for District:*

District		
Amount	Payee	Account Name
\$834.00	Schmidt Property Maintenance	PV Snow Plowing
\$834.00	Schmidt Property Maintenance	RIV Snow Plowing
\$834.00	Schmidt Property Maintenance	BE Snow Plowing
\$640.00	Litchfield County Regional Fire School (9/14 & 11/14)	Training
\$623.00	CT Occupational Medicine Partners, LLC	Health & Safety

*Chief Norman Bird submitted bills for Riverton:*

<b>Riverton</b>		
<b>Amount</b>	<b>Payee</b>	<b>Account Name</b>
\$119.00	MES Shipman's	New Equipment
\$1,409.06	Goff's Equipment Service	New Equipment
\$150.00	Miguel Balaguero NW Rope Team	New Equipment
\$770.00	St. Pierre of Connecticut	New Equipment
\$45.46	Equip Supply Sales (CC)	Equipment Maintenance
\$10.02	Verizon	Telephone
\$100.00	Commission on Fire Prevention & Control	Fire School

*Chief Jim Shanley submitted Bills for Pleasant Valley:*

<b>Pleasant Valley</b>		
<b>Amount</b>	<b>Payee</b>	<b>Account Name</b>
\$346.05	JW Speaker (Reimbursement to Peter Ferrarosso) E6 Headlight	Equipment Maintenance
\$116.90	Home Depot (Elovirta Visa)	Fire School
\$23.14	True Value of Winchester	Building Maintenance
\$900.00	Firematic (Hurst Tools ITM)	Equipment Maintenance
\$104.56	Verizon (includes FM phone)	Telephone

*Assistant Chief John Andryzeck submitted Bills for Barkhamsted East:*

<b>Barkhamsted East</b>		
<b>Amount</b>	<b>Payee</b>	<b>Account Name</b>
\$325.00	MES / Shipman's	New Equipment

Jamie Lagassie made a motion to pay the bills seconded by Dick Ransom. Motion carried.

**Correspondence:** None.

**Chief's Report:**

Pleasant Valley					
Chief Shanley reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
13	6	0	19	3	14

Riverton					
Chief Bird reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
12	6	6	24	3	13

Barkhamsted East					
Chief Elovirta reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	9	3	19	0	9

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
32	21	9	62	6

**LCD:** Jamie Lagassie reported that they are increasing 3 service towns more than Fire/EMS town.

**Daytime Driver's Report:** They discussed important things that should be listed on the monthly report.

**Fire Marshal's Report:** Jamie Lagassie noted that it was another busy month. Inspections this month include: CO for the tobacco store, the Valero opening, Langers, and Church. The senior center has not yet been inspected. He has continued to follow up with the group home. The town manager is okay with Jamie Lagassie being the Barkhamsted Fire District Fire Marshall.

**Committee Reports:**

**Capital:** (John Andryzeck, Rich Winn, Norman Bird, Jamie Lagassie and 3 chiefs)  
 The capital committee did not meet, but they should meet next month prior to the district meeting.

**Firefighter Award:** Richard Winn still waiting for information. Richard Winn will send information to Amy O'Toole.

**Health and Safety:** (John Andryzeck and Marie Gillen) John Andryzeck was able to meet with Jeannie.

**Policy:** (Richard Winn, Ralph Scarpino, Freeman McCaw Jr and Charles McCaw III) – None.

**Personnel:** Tabled until after Executive Session.

**Unfinished Business:**

1. **Grants:** None.
2. **The District Patch:** No new update.
3. **Discussion of FY 2022-23 Budget:** Received all three budgets and they were reviewed in detail. The current budget is currently \$4,495 too high. Richard Winn mentioned that the Pleasant Valley boat is overbudget by \$280.65, the Pleasant Valley roof is complete and has a surplus, and the Barkhamsted East Quad is over by 93 cents. They are going to close these capital projects at the annual meeting.

**New Business:**

**1. Appointment of Litchfield County Dispatch Representative:** There is no change and Stephen Elovirta will continue to be the LCD representative.

There was a motion to add FDIC and Personnel to the agenda. The motion was made by Jamie Lagassie and seconded by Karl Jacobs.

**FDIC:** Chaz is going to FDIC with another department, and we are going to cover airfare and registration fee up to \$1,000. The motion was made by Jamie Lagassie and seconded by John Andryzeck.

A motion was made by Jamie Lagassie to go into Executive Session to discuss retirement compensation for the paid firefighter at 8:59pm. It was seconded by Karl Jacobs. Motion carried.

They left Executive Session at 9:34pm.

There was a motion to reimburse Kevin Archer COBRA health insurance for the month of March. The motion was made by Jamie Lagassie and seconded by John Andryzeck. Motion carried.

There was a motion to accept Marq Johnson's retirement and pay him for unused vacation, sick, and comp time. The motion was made by Jamie Lagassie and seconded by Karl Jacobs. Motion carried.

A motion was made by Dick Ransom to adjourn seconded by John Andryzeck. Motion carried. President Richard Winn adjourned the meeting at 21:37 (9:37) hours.

**Attendance**

President: Richard Winn

Vice President: D. Richard Ransom

Directors: John Andryzeck, Jamie Lagassie, Karl Jacobs (Virtual), and Ralph Scarpino (Virtual)

Chiefs: Jim Shanley and Norman Bird

Treasurer: Amy O'Toole (Virtual)

Paid Firefighter: Kevin Archer

Guests: Chaz McCaw

Absent: Larry Gillen, Stephen Elovirta, & Amanda O'Toole

**Next Meeting:**

April 13<sup>th</sup>, 2022 @ Riverton 19:30 (7:30pm)

Respectfully submitted,

*Amanda O'Toole*, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.