



**Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes**

Meeting Date: February 9th, 2022

Meeting was called to order by President Richard Winn at 19:30 (7:30) hours.

Minutes: January 12th, 2022 board minutes were distributed before the meeting. President Richard Winn asked for approval of the minutes. No discussion.

Motion made by Jamie Lagassie to accept January 12th, 2022 minutes seconded by Ralph Scarpino. Motion carried.

Treasurer's Report:

The treasurer's report was emailed prior to meeting for review. No discussion made a motion to approve the treasurer's reports by Karl Jacobs seconded by Dick Ransom. Motion carried.

Payment of Bills

Bills submitted for District:

District		
Amount	Payee	Account Name
1,116.34	Intuit – Qucikbooks (CC)	Computers
275.00	CT Fire Marshalls Assoc	Fire Marshall Exp
2,499.00	Schmidt Property Maintenance – 1 st of 3	Snow Plowing
2,499.00	Schmidt Property Maintenance – 2 nd of 3	Snow Plowing & Hydrants
2,115.95	ESO Solutions – ER	Computers
1,369.00	Conn Occupational Health Partners	Health & Safety

Chief Norman Bird submitted bills for Riverton:

Riverton		
Amount	Payee	Account Name
11.76	True Value of Winchester	OSHA Compliance
195.83	Reimb Keith Archer	New Equipment
6,299.00	MES Shipman's	New Equipment
275.00	Klebe Fuel – Service Contract	Heat
10.02	Verizon (IPad)	Telephone

Chief Jim Shanley submitted Bills for Pleasant Valley:

Pleasant Valley		
Amount	Payee	Account Name
23.06	USA Waste	Building Maintenance
6,299.00	MES Shipman's	New Equipment
56.62	True Value of Winchester	Capital – PV Boat
94.59	Verizon (Includes FM Phone)	Telephone
317.99	Amazon –(cc) Ipad	New Equipment
275.00	Klebe Fuel – Service Contract	Heat
368.49	Defender (marine radio)	Capital – PV Boat
209.00	Overhead Door	Building Maintenance

Chief Stephen Elovirta submitted Bills for Barkhamsted East:

Barkhamsted East		
Amount	Payee	Account Name
53.98	Larsen's Ace Hardware	Building Maintenance
23.61	DD – (CC)	Fire School

Jamie Lagassie made a motion to pay the bills seconded by Dick Ransom. Motion carried.

Correspondence:

None.

Chief's Report:

Pleasant Valley					
Chief Shanley reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
13	6	0	19	3	12

Riverton					
Chief Bird reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
12	6	6	24	3	18

Barkhamsted East					
Chief Elovirta reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	9	3	19	0	6

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
32	21	9	62	6

LCD: Stephen Elovirta emailed report prior to the meeting.

Daytime Driver's Report: No Report

Fire Marshal's Report:

Jamie Lagassie noted that it was a busy month.

Committee Reports:

Capital: (John Andryzeck, Rich Winn, Norman Bird, Jamie Lagassie and 3 chiefs)
Met at 6:30 on February 9th before District Meeting. Will meet again next month 3/12 at 6:30.

Firefighter Award: Rich still waiting for information. Rich will send information to Amy.

Health and Safety: (John Andryzeck and Marie Gillen).

Physicals are up to date and John Andryzeck will try to arrange a meeting with CT Occupational Health Medicine Partners.

Policy: (Rich Winn, Ralph Scarpino, Freeman McCaw Jr and Charles McCaw III) - None

Personnel: Tabled until after Executive Session.

Unfinished Business:

1. Grants: Jim Shanley noted that Radio Grant was submitted.
Norman Bird noted that checks and invoices will be needed for the DEEP Grant.
2. Discussion and possible action on new hire – tabled until after Executive Session.
3. The District patch was discussed and one of Stephen Elovirta’s drawings was selected.
4. Discussion of FY 2022-23 Budget – PV received prior to meeting and BE distributed at meeting. Riverton will need to get to Rich prior to next meeting. Rich to send prior to next meeting.

New Business:

A discussion was held on the heaters at the Pump Houses and the need to replace as they are not working and to outdated to get parts to repair.

A motion made by Jamie Lagassie to replace the heaters at pump houses now. Seconded by John Andryzeck. Motion carried.

A motion was made by Ralph Scarpino to go into Executive Session at 8:45pm to discuss personnel matter. Seconded by Dick Ramsom. Motion carried.

Came out of Executive Session at 8:54pm.

There were 2 candidates, and the committee is recommending one unanimously.

A motion was made by Jamie Lagassie to Authorize the President to negotiate with Kevin Archer for the position of Full Time Firefighter. Seconded by John Andryzeck. Motion carried.

A motion was made by Jamie Lagassie to adjourn seconded by John Andryzeck. Motion carried. President Richard Winn adjourned the meeting at 20:57 (8:57m) hours.

There will be a District wide Safety Stand Down on March 29th at BE at 6:30pm for Food and meeting to follow. Topics to include Insurance Coverage, Benefits, Pensions and VFIS Policy Review.

Attendance

President: Richard Winn

Vice President: D. Richard Ransom

Directors: John Andryzeck, Jamie Lagassie, Karl Jacobs(Virtual), Ralph Scarpino

Chiefs: Stephen Elovirta, Jim Shanley , Norman Bird

Treasurer: Amy O'Toole

Absent: Larry Gillen & Amanda O'Toole

Next Meeting:

March 9th, 2022 @ Pleasant Valley 19:30 (7:30pm)

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.

2022