



**Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes**

Meeting Date: January 12th, 2022

Meeting was called to order by President Richard Winn at 19:30 (7:30) hours.

Minutes: December 8th, 2021 board minutes were distributed before the meeting. President Richard Winn asked for approval of the minutes. No discussion.

Motion made by Jamie Lagassie to accept December 8th, 2021 minutes seconded by Ralph Scarpino. Motion carried.

Treasurer's Report:

The treasurer's report was emailed prior to meeting for review. No discussion. Dick Ransom made a motion to approve the treasurer's reports seconded by Jamie Lagassie. Motion carried.

Payment of Bills

Bills submitted for District:

District		
Amount	Payee	Account Name
3,641.00	Connecticut Occupational Medicine Partners, LLC	Occupational Health and Safety
75.00	Fire Equipment Headquarters	OSHA Compliance
159.51	Reimburse Stephen Elovirta- Amazon	Capital – BE Quad
2,000	King, King & Associates CPAs	Audit
369.50	On Scene Tags	OSHA Compliance

Chief Norman Bird submitted bills for Riverton:

Riverton

Amount	Payee	Account Name
68.00	Sterling Volunteer	OSHA Compliance
124.00	New England Lubricant (CC)	Gas/Deisel
965.49	First Due Services LLC	Equipment Maintenance (SQ 51 Fuel Pump)
392.00	Gowan's Knight	Equipment Maintenance
263.45	Fire Equipment Headquarters	Equipment Maintenance
125.00	Fire Control Services	Equipment Maintenance
12.66	Verizon (IPad)	Telephone
18.06	Michaels (CC)	Miscellaneous
7.53	CVS (CC)	Miscellaneous
35.00	CT Parade Marshalls Assoc	Miscellaneous
60.00	CT Fire Chiefs Association	Miscellaneous

*Chief Jim Shanley submitted Bills for **Pleasant Valley**:*

Pleasant Valley		
Amount	Payee	Account Name
23.06	USA Waste	Building Maintenance
11.99	Reimburse James Shanley Bingham Wireless	Comm Equipment Maintenance
84.62	Verizon (Includes FM Phone)	Telephone
44.80	True Value of WInchester	Capital – PV Boat
42.98	Staples – CC	Miscellaneous
65.00	Fire Equipment Headquarters	Equipment Maintenance
209.00	Overhead Door	Building Maintenance
12.99	O'Reilly Auto Parts	Capital – PV Boat
85.00	Reimburse James Shanley Nat'l Registry EMT	Fire School
1,175.17	Freightliner of Hartford R# Drive Shaft	Equipment Maintenance

Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:

Barkhamsted East		
Amount	Payee	Account Name
3,092.33	Gowans Knight	New Equipment
123.74	MES Shipmans	MES Shipmans
2,756.91	MES Shipmans	MES Shipmans
2,764.22	MES Shipmans	MES Shipmans
234.26	Larsen's Ace Hardware	Building Maintenance

Dick Ransom made a motion to pay all the bills seconded by Ralph Scarpino. Motion carried.

Jamie Lagassie questioned the PV Freightliner invoice. Marq noted that Jeff from First Due knew nothing about it. Amy to follow up again.

Larry Gillen presented Marq Johnson with the Hitchcock Chair in honor of his retirement from the District. Norman Bird presented a thank you for his 16 years with the Rope Rescue Team.

Correspondence:

None.

Chief's Report:

Pleasant Valley					
<i>Chief Shanley reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
12	6	0	18	2	11

Riverton					
<i>Chief Bird reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
12	6	6	24	3	17

Barkhamsted East					
<i>Chief Elovirta reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	9	3	19	0	6

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
31	21	9	61	5

LCD: Stephen Elovirta reported that LCD did not meet.

Daytime Driver's Report: Report emailed prior to meeting.

Fire Marshal's Report:

Jamie Lagassie noted that;

- Went to the Chimney Fire
- Inspected a new smoke shop
- Completed follow up calls
- All Annual inspections will be completed by March

Committee Reports:

Capital: (John Andryzeck, Rich Winn, Norman Bird, Jamie Lagassie and 3 chiefs)
Meeting to be held at 6:30 on February 9th before District Meeting.

Firefighter Award: Information sent to Penflex and waiting to hear back. Rich will send information to Amy.

Health and Safety: (John Andryzeck and Marie Gillen).

Physicals are up to date and John Andryzeck will arrange a meeting with CT Occupational Health Medicine Partners.

Policy: (Rich Winn, Ralph Scarpino, Freeman McCaw Jr and Charles McCaw III)
Rich to meet with the McCaws.

Personnel: Rich Winn noted that they had four applicants and a fifth was returned due to postmarked too late. It was noted that Mission CIT would be doing the applicant testing for \$800 the last week of January. Jim Shanley, Jamie Lagassie and Rich Winn will be the committee to review test scores. Questions should be forwarded to Rich Winn.

Unfinished Business:

1. Grants: Jim Shanley noted that Radio Grant deadline was extended one month and pagers have been removed from the application.

Norman Bird noted that the DEEP Grant has been extended until April 15th.

2. ARPA projects were solicited by Rich Winn. Replacement of Tower at BE, SCBA Replacements, in addition to previously noted projects.
3. The District patch was discussed and one of Stephen Elovirta's drawings was selected.
4. Amy O'Toole asked for Expenditure reimbursement amounts to be forwarded to her for payment.

New Business:

Rich Winn noted that Budgets need to be submitted to him so we can start at February meeting.

Rich Winn asked that a Training Officer training be set up. It was detrimental that it would be held February 10th 7-10pm in Riverton and Riverton will have 4, Winsted will have 4 and both BE & PV will have 3 attendees each. Rich would like to come out with a training schedule for the year.

There will be a District wide Safety Stand Down on March 29th at BE at 6:30pm for Food and meeting to follow. Topics to include Insurance Coverage, Benefits, Pensions and VFIS Policy Review.

Jim Shanley noted that new snow plower didn't come until the next day. Stephen noted that he had discussed this with him and let him know that it is priority to keep fire houses cleared during the storm and what is expected.

A motion was made by Jamie Lagassie to adjourn seconded by John Andryzeck. Motion carried. President Richard Winn adjourned the meeting at 20:15 (8:15pm) hours.

Attendance

President: Richard Winn

Vice President: D. Richard Ransom

Directors: John Andryzeck (Virtual) Larry Gillen, Jamie Lagassie (Virtual) , Karl Jacobs, Ralph Scarpino

Clerk: Amanda O'Toole (Virtual)

Chiefs: Stephen Elovirta, Jim Shanley (Virtual), Chief Norman Bird

Treasurer: Amy O'Toole

Next Meeting:

February 9th, 2022 @ Barkhamsted East 19:30 (7:30pm)

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.

2022