



**Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes**

Meeting Date: November 10th, 2021

Meeting was called to order by President Richard Winn at 19:30 (7:30) hours.

Minutes: October 13th, 2021 board minutes were distributed before the meeting. President Richard Winn asked for approval of the minutes. No discussion.

Motion made by Jamie Lagassie to accept October 13th, 2021 minutes seconded by Karl Jacobs. Motion carried.

Treasurer's Report:

The treasurer's report was emailed prior to meeting for review. No discussion. Karl Jacobs made a motion to approve the treasurer's reports seconded by Larry Gillen. Motion carried.

Payment of Bills

Bills submitted for District:

District		
Amount	Payee	Account Name
1,094.00	Connecticut Occupational Medicine Partners, LLC	Occupational Health and Safety
9.44	True Value	Hydrants

Assistant Chief Freeman McCaw Jr submitted bills for Riverton:

Riverton		
Amount	Payee	Account Name
89.67	Sterling Now (CC)	OSHA Compliance
85.42	Sterling Now (CC)	OSHA Compliance
4.49	CVS (Marq's CC)	Occupational Health
531.98	First Due Services LLC	Hydrants

231.01	MES Shipmans	New Equipment
797.00	MES Shipmans	New Equipment
1,299.95	MES Shipmans	New Equipment
670.00	MES Shipmans	New Equipment
230.00	Fire Equipment Headquarters	New Equipment
1,314.99	First Due Services LLC	Equipment Maintenance
1,818.00	First Due Services LLC	Equipment Maintenance
255.00	First Due Services LLC	Equipment Maintenance
83.60	Gowans Knight	Equipment Maintenance
13.81	O'Reilly Auto Parts	Equipment Maintenance
10.02	Verizon (IPad)	Telephone
50.71	Reimb B McCaw – Paint on Personal Credit Card	Building Maintenance
23.38	Staples (CC)	Miscellaneous

Chief Jim Shanley submitted Bills for **Pleasant Valley**:

Pleasant Valley		
Amount	Payee	Account Name
168.71	Sterling Now (CC)	OSHA Compliance
(34.52)	O'Reilly Auto Parts	Equipment Maintenance
37.21	Verizon (Includes FM Phone)	Telephone
1,314.50	Camerota Truck Parts	Equipment Maintenance
814.74	MES Shipmans	New Equipment
23.06	USA Waste	Building Maintenance
27.65	Amazon (CC)	Equipment Maintenance

Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:

Barkhamsted East		
Amount	Payee	Account Name
355.76	Strobes and More - CC	New Equipment
109.98	Levine Paint & Auto	New Equipment
168.83	AED Superstore-(Marq CC)	Equipment Maintenance
55.57	Larsen Ace Hardware	Building Maintenance
1,005.75	MES Shipmans	New Equipment
414.41	MES Shipmans	New Equipment
148.03	Charter Communication	Telephone
\$800 Check from Northern Woods Tree Removal for purchase of old tires		

Dick Ransom made a motion to pay all the bills seconded by John Andryzeck. Motion carried.

Larry Gillen noted that he researched a Hitchcock Chair and it will be \$780 without the FF Stencil so it will be around \$1,000. They are currently not producing them. Board would like to see it customized with 20 years of service and Marquam Johnson. Jamie LaGassie will send a picture of the stencil.

Marq's retirement event will be December 3rd 7-9 pm at Burville in large classroom.

Correspondence:

None.

Chief's Report:

Pleasant Valley					
<i>Chief Shanley reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
10	4	0	14	3	7

Riverton					
<i>Assistant Chief McCaw reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
12	6	5	23	2	16

Barkhamsted East					
Chief Elovirta reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
8	9	2	19	0	7

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
30	19	7	56	5

LCD: Stephen Elovirta reported that LCD is looking at a Tower in Sharon for income and possible purchase of property Looking at upgrade of computer infrastructure. The State is in charge of Tower in Hartland

Daytime Driver's Report: Report not sent

Rich Winn noted that he attended an ISO Meeting and LCD scored very well which will help when we are working on our ISO Rating.

Fire Marshal's Report:

Jamie Lagassie noted that he Followed up on all 3 apartment buildings, Old North Road Group Home and Deer Run.

A Barkhamsted Fire District Patch was discussed, and Jamie Lagassie will call Security Uniform to see if they have our current district patch. Rich Winn noted that people should submit ideas for a new district patch for next meeting. Stephen Elovirta noted that a colored sketch sent to Security Uniform can be made into a patch, which is what BE did with their new patch.

Committee Reports:

Capital: (John Andryzeck, Rich Winn, Norman Bird, Jamie Lagassie and 3 chiefs) No meeting until after the first of the year.

Firefighter Award: LOSAP position points were discussed. Firehouse has positions of Chief, Assistant Chief, President, Vice President, Captain & Lieutenant. Jamie noted that we should check the LOSAP policy and possibly revamp. Stacking points was discussed and determined that there should be a cap in each category. Rich Winn will make edits to policy and distribute for next month's meeting.

Health and Safety: (John Andryzeck and Marie Gillen).

Marie Gillen distributed updated physical report.

Policy: (Rich Winn, Ralph Scarpino, Freeman McCaw Jr and Charles McCaw III)

Personnel: Jamie Lagassie noted that they met prior to this meeting. The Paid Firefighter position was discussed. They will compare benefits to Town contract. Salary range, time off, and whether we want to offer medical insurance benefits/retirement benefits was discussed. Uniforms & cell phone will be provided.

Motion made by Ralph Scarpino to authorize President and Committee to post position. seconded by Karl Jacobs. Motion carried.

Stephen Elovirta asked what we are doing about getting additional 60 minute bottles for RIT. Rich Winn noted they should put it in next years budget.

Timing of LCD Representative appointment was discussed. It will be in February with a vote in March for April Meeting.

Unfinished Business:

1. Grants: AFG grant open until December 17th
2. Stephen Elovirta asked what we are doing about getting 60 Bottles for RIT. Rich Winn noted they should put it in next years budget.
3. Timing of LCD Representative appointment was discussed. It will be in February with a vote in March for April Meeting.
4. Amy O'Toole asked what we are going to do with the VESO life insurance program. The Board felt that it could be canceled.

Motion - Karl Jacobs made a motion to cancel life insurance. seconded by John Andryzeck. Motion carried.

5. Towing of trailers with individual vehicles was discussed and it was noted that personal insurance comes first with District insurance only covering your deductible. Towing should be done with District vehicles only unless not available. The process of insurance should be discussed at next district wide training.
6. Stephen Elovirta asked for some administrative permissions for Chiefs in EM reporting system.

New Business: None

A motion was made by Jamie Lagassie to adjourn seconded by Dick Ransom. Motion carried. President Richard Winn adjourned the meeting at 20:49 (8:49pm) hours.

Attendance

President: Richard Winn

Vice President: D. Richard Ransom

Directors: John Andryzeck, Larry Gillen, Jamie Lagassie, Karl Jacobs, Ralph Scarpino

Clerk: Amanda O'Toole

Chiefs: Stephen Elovirta, Jim Shanley, Assistant Chief Freeman McCaw Jr

Treasurer: Amy O'Toole

Absent: Chief Norman Bird

Next Meeting:

December 8th, 2021 @ Pleasant Valley 19:30 (7:30pm)

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.