



**Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes**

Meeting Date: September 11th, 2021

Meeting was called to order by President Richard Winn at 19:30 (7:30) hours.

Review of our insurance policies was postponed until next month as the representative was not available.

Minutes: August 11th, 2021 board minutes were distributed before the meeting. President Richard Winn asked for approval of the August 11th, 2021 minutes. No discussion. Motion made by Jamie Lagassie to accept the August 11th, 2021 minutes and it seconded by Dick Ransom. Motion carried.

Treasurer's Report:

Treasurer's report was emailed on September 6th for review. Karl Jacobs made a motion to approve the treasurer's report. It was seconded by Jamie Lagassie. No discussion. Motion carried.

Payment of Bills

Bills submitted for District:

District		
Amount	Payee	Account Name
\$2,848.80	Shipman's Fire Equipment	OSHA Compliance
\$68.00	Goulet Printers	Fire Marshal Expense
\$145.00	St. Francis	Occupational Health & Safety

Chief Norman Bird submitted bills for Riverton:

Riverton		
Amount	Payee	Account Name
\$92.99	Shipman's Fire Equipment	New Equipment
\$155.90	Zeller Tire – Trailer	Equipment Maintenance
\$1,142.60	Zeller Tire – E-55 Rears	Equipment Maintenance
\$1,071.50	Zeller Tire – SQ-51	Equipment Maintenance
\$30.00	Millard Welding	Equipment Maintenance
\$13.28	Levine's (Split with Pleasant Valley)	Equipment Maintenance
\$213.33	Strobes N More (Norman's District CC)	Equipment Maintenance
\$10.02	Verizon iPad Bill	Telephone
\$309.57	Flagman (Norman's District CC)	Building Maintenance
\$26.05	Stop & Shop (Marq's CC)	Building Maintenance
\$16.76	Stop & Shop (Steve's CC)	Building Maintenance
\$37.98	True Value	Building Maintenance
\$23.30	Reimbursement to Keith Archer	Miscellaneous
\$369.45	Goff's Equipments (Racing Fuel – Norman's CC) Split with Riverton, BE and Pleasant Valley	Gas/ Diesel
\$12.99	O'Reilly's (DEF)	Gas/ Diesel

Chief Jim Shanley submitted Bills for Pleasant Valley:

Pleasant Valley		
Amount	Payee	Account Name
\$5.40	Levine Paint and Auto	Equipment Maintenance
\$25.50	O'Reilly First Call (DEF U4)	Equipment Maintenance
\$57.37	Larsen Ace Hardware (District CC)	Equipment Maintenance
\$252.35	Michael Angelo's	Fire School
\$23.06	USA Waste	Building Maintenance
\$41.13	Verizon (includes FM phone)	Telephone
\$810.00	Firematic Supply	New Equipment
\$800.00	Dive Rescue	Fire School

Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:

Barkhamsted East		
Amount	Payee	Account Name
\$21.36	True Value (District CC)	Miscellaneous
\$12.57	Stop & Shop (District CC)	Miscellaneous
\$425.40	Dive Rescue Inter (District CC)	Fire School
\$35.98	Larsens Ace Hardware	Miscellaneous
\$83.64	Charter Communication	Telephone
\$1,125.00	First Due Services LLC (Pump Testing)	OSHA Compliance

Dick Ransom made a motion to pay the bills as presented and it was seconded by Jamie Lagassie. Motion carried.

Correspondence: President Richard Winn read a letter to be sent to Riverton Grange concerning a handicapped ramp. He outlined a proposed legal settlement that will impact tax revenue. The settlement is over a tax assessment dispute with the Town of Barkhamsted.

Chief's Report:

Pleasant Valley					
<i>Chief Shanley reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to Number of Calls:
12	2	0	14	2	15

Riverton					
<i>Chief Bird reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to Number of Calls:
10	5	5	20	2	28

Barkhamsted East					
<i>Chief Elovirta reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to Number of Calls:
8	8	2	18	0	11

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
30	15	7	52	4

Fire Marshal's Report: Jamie Lagassie reported that inspections were conducted at Boulder Ridge and several of the apartment buildings.

Daytime Driver's Report: Report was emailed.

LCD: Stephen Elovirta reported that LCD did not meet.

Committee Reports:

Capital: None.

Firefighter Award: Richard Winn reported he needs reports from Pleasant Valley and Barkhamsted East.

Health and Safety: (John Andryzeck and Marie Gillen) – Updated physical status of firefighters was given to chiefs via email.

Policy: No report.

Personnel: Task analysis is in progress. The committee will bring a proposed job description to the October meeting. The plan is to hire a new firefighter prior to Marq's retirements at the end of calendar year.

Unfinished Business:

1. Update on Grants: All three fire departments have received the State of Connecticut Forestry grant. It appears that we were not successful with the Fire Act Grant this time.

2. Discussion and possible action on website: Meeting with Brian Mirizzi was held to discuss possible options. Mirizzi provided two proposals. It was felt that the cost of each proposal was not in the district's best interest. We will work on updating our current website using more user-friendly software. Once that is complete access and training will be given to those that need it.

3. Foam Tank Leak at Barkhamsted East Fire Station: The insurance adjuster and leak clean-up contractor have reached an agreement on the cost of the clean-up. VFIS will be covering the cost except for the \$250 deductible. The incident is now closed.

The board was informed that one of our used electrical transfer switches was sold for \$350. A check has been left for the treasurer.

New Business:

1. Snow Plowing: Snow plowing of the fire stations and pump houses needs to be determined at the October meeting.

2. Tires & Brakes: Chief Elovirta informed the board of recent purchase of new tires and check of the brakes on one of his apparatus. The work was scheduled for the same time to save money.

There was a motion to adjourn at 8:35pm.

Attendance

President: Richard Winn

Vice President: Richard Ransom

Treasurer:

Directors: Jamie Lagassie, John Andryzeck, Karl Jacobs, and Larry Gillen

Chiefs: Jim Shanley and Stephen Elovirta

District Clerk:

Guests: Assistant Chief Freeman McCaw

Absent: Amanda O'Toole, Amy O'Toole, Norman Bird and Ralph Scarpino

Next Meeting: October 13th, 2021 to be held at the Riverton Fire House at 19:30

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.