



**Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes**

Meeting Date: March 11th, 2020

Meeting was called to order by President Richard Winn at 19:30 (7:30) hours.

Minutes: February 12th, 2020 board minutes were distributed before the meeting. President Richard Winn asked for approval of the February 12th, 2020 minutes. No discussion. Motion made by John Andryzeck to accept the February 12th, 2020 minutes seconded by Ralph Scarpino. Motion carried.

Treasurer's Report:

The treasurer's report was emailed, on March 8th, prior to meeting for review and there was no discussion. Karl Jacobs made a motion to approve the treasurer's report. It was seconded by John Andryzeck. Motion carried.

Payment of Bills

Bills submitted for District:

District		
Amount	Payee	Account Name
\$2,000.00	King and King Associates	Audit
\$78.00	CT Occupational Medicine Partners, LLC	Occupational Health & Safety
\$711.00	Pullman & Conley	Occupational Health & Safety

Chief Larry Gillen submitted bills for Riverton:

Riverton		
Amount	Payee	Account Name
\$455.00	Baystate/ Eastern Laundry	Building Maintenance

\$450.00	Tower Generator	Equipment Maintenance
\$9.58	O'Reilly Auto (District CC)	Equipment Maintenance
\$900.00	DALE Smith	Snow Plowing
\$1,400.00	DALE Smith	Hydrants
\$414.25	Shipman's Fire Equipment	New Equipment
\$6,060.30	Shipman's Fire Equipment	New Equipment

*Chief Jim Shanley submitted Bills for **Pleasant Valley**:*

Pleasant Valley		
Amount	Payee	Account Name
\$133.87	True Value of Winchester	Equipment Maintenance
\$120.00	Millard Welding (E6 Strainer)	Equipment Maintenance
\$225.00	Fairfield Fire School (MJ EMT) (District CC)	Fire School
\$159.58	The Fire Store (NY Hook) (District CC)	New Equipment
\$144.00	Warrior Fire Equipment (Cribbing Straps) (District CC)	New Equipment
\$425.00	Tower Generator	Equipment Maintenance
\$23.06	USA Waste	Building Maintenance
\$90.00	Commission on Fire Prevention & Control (Gibb Cold)	Fire School
\$14.10	True Value of Winchester (E6)	Equipment Maintenance

*Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:*

Barkhamsted East		
Amount	Payee	Account Name
\$77.72	Charter Communication	Telephone
\$17.97	Patterson Oil	Building Maintenance
\$700.00	Pat Sepples	Snow Plowing
\$53.56	Larsens True Value	Building Maintenance
\$121.95	Fire Equipment Headquarters	New Equipment
\$108.00	Fire Equipment Headquarters	New Equipment
\$435.00	Tower Generator	Equipment Maintenance

Karl Jacobs made a motion to pay the bills and it was seconded by John Andryzeck. Motion carried.

Correspondence: Richard Winn reported that the district received a letter from a resident, but it would be discussed later as it was its own agenda item.

Chief's Report:

Pleasant Valley Chief Shanley reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
13	4	1	18	3	8

Riverton Chief Gillen reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
11	3	3	17	1	7

Barkhamsted East Chief Elovirta reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	6	3	16	2	4

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
31	13	7	51	6

Fire Marshal's Report: The report was emailed prior to the meeting.

Daytime Driver's Report: Richard Winn reported that he received a report and he will email it after the meeting.

LCD: No report.

Committee Reports:

Capital: (John Andryzeck, Rich Winn, Norman Bird, Jamie Lagassie and 3 chiefs) None.

* Capital Committee Meeting will be held before the next district meeting in Riverton at 6:30. *

Firefighter Award: President Richard Winn distributed the Pennflex reports to the board members. He has one more detailed report if anyone wants to see them. Additionally, there were two members who did not have any signatures, so he will need to get those signed before he sends them off again.

Health and Safety: (John Andryzeck and Marie Gillen) None.

Policy: None.

Unfinished Business:

1. **Sale of Pumps:** Richard Winn reported that Colchester has decided to try and rebuild their pump instead, so Pleasant Valley's Engine did not sell. However, there was a guy in the Midwest who was previously interested in it, who Norman Bird might reach out to since the other sale fell through.

2. **Service Vehicle Replacement:** Steve Elovirta reported that he has not heard anything further and he believes that they are still awaiting the chassis.

3. **Grants:** Jim Shanley reported that they submitted the Regional Radio Grant on Friday. They will find out in mid-summer whether they got it or not. It would allow them to get on the state radio system. Richard Winn reported they would still need to ensure the departments would be able to meet their requirements, so he is going to read through it. The MOU won't hurt to have even if we don't join the radio system immediately. Also, Stephen Elovirta received a DEEP reimbursement and has given the check to Amy O'Toole.

4. **2020-2021 Budget:** The district reviewed and discussed the four proposed budgets and adjusted as necessary. More discussion and adjustments will be made as necessary at next months' meeting. Richard Winn will send the spreadsheet of the budget out to the board members by the end of the weekend.

5. **Berkshire Alarm Systems:** Richard Winn reported that he hasn't heard back about the grange or on the upgrades of the firehouses, so he is going to contact them to see what is going on.

Richard Winn will talk to Marq about installing the hydrant on the School St in Riverton. He believes that the town would be willing to dig it up and the district will need to find the money to do the plumbing work. Additionally, he will discuss absence notice with him too.

Jim Shanley inquired whether DEF fluid can be purchased in bulk because currently Marq is purchasing them in ten gallons, so he will check with Rich Novac. Dick Ransom believes that DEF fluid can be bought in fifty-five-gallon drums and might be able to be stored in the town garage, but then you would need a pump to get it out.

New Business:

1. **Pleasant Valley VFD Donation Letter:** Richard Winn asked the board whether they should await discussing this topic until they had all the board members present at next months meeting. Also, the president of PV should be in attendance too. It should be noted that the district received a letter from a resident in town and they have acknowledged the letter by putting it onto the agenda. The board decided that it will be discussed during the April district board meeting.

A motion was made by Karl Jacobs to adjourn the meeting and it was seconded by Dick Ransom. Motion carried. President Richard Winn adjourned the meeting at 8:27 (20:27).

Attendance

President: Richard Winn

Vice President: Richard Ransom

Treasurer: Amy O'Toole

Directors: John Andryzeck, Karl Jacobs and Ralph Scarpino

Chiefs: Stephen Elovirta, Larry Gillen and Jim Shanley

District Clerk: Amanda O'Toole

Absent: Norman Bird & Jamie Lagassie

Guests: Bill Downes, Kim Elovirta, Andy Motes, & Laura Moates

Next Meeting:

April 8th, 2020 @ Riverton 19:30 (7:30pm)

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.