



**Barkhamsted Fire District  
Board of Director's  
Monthly Business Meeting Minutes**

**Meeting Date:** August 12<sup>th</sup>, 2020

Meeting was called to order by President Richard Winn at 19:35 (7:35) hours.

**Minutes:** July 8<sup>th</sup>, 2020 board minutes were distributed before the meeting. President Richard Winn asked for approval of the July 8<sup>th</sup>, 2020 minutes. Motion made by Jamie Lagassie to accept the July 8<sup>th</sup>, 2020 minutes seconded by Ralph Scarpino. Motion carried.

**Treasurer's Report:**

Treasurer's report was not emailed prior to the meeting.

**Payment of Bills**

*Bills submitted for District:*

District		
Amount	Payee	Account Name
\$19.57	The Home Depot	
\$16.14	True Value of Winchester	

*Chief Larry Gillen submitted bills for Riverton:*

Riverton		
Amount	Payee	Account Name
\$106.58	New Boston Crane	Equipment Maintenance
\$4,639.86	First Due Services (T 34 – Fire Damage)	Equipment Maintenance
\$10.44	True Value of Winchester	Equipment Maintenance
\$214.95	Shipman's Fire Equipment	Equipment Maintenance

\$8,701.70	First Due Services (4,34, 51, 55)	Equipment Maintenance
\$49.19	Reimbursement to Freeman McCaw JR (Squad 51)	Equipment Maintenance
\$57.46	Miscellaneous Mark Bills (O'Reily & Stop and Shop) – (District CC)	Equipment Maintenance
\$29.25	Reimbursement to Norman Bird (food)	Miscellaneous
\$46.77	Reimbursement to Charles McCaw III	Building Maintenance
\$110.58	Reimbursement to Jason Noad	Equipment Maintenance
\$30.57	Riverton General Store	Miscellaneous

Assistant Chief Shawn Wainman submitted Bills for **Pleasant Valley**:

Pleasant Valley		
Amount	Payee	Account Name
\$16.25	Stop & Shop (District CC)	New Equipment
\$46.12	USA Waste	Building Maintenance
\$20.04	Verizon	Telephone
\$228.00	Domain Listings	Computer
\$280.24	Sullivan's Northwest Hills (E5 glow plug)	Equipment Maintenance
\$54.00	Edward Jones (new U4)	Equipment Maintenance
\$77.97	Sterling Now Background Check (District CC)	Miscellaneous
\$32.83	Amazon (Batteries) (District CC)	Equipment Maintenance
\$59.90	Antenna Farm (District CC)	New Communication Equipment
\$273.00	First Due Services (E5 Pump)	Equipment Maintenance
\$240.00	First Due Services (Air Bottle Decals)	Equipment Maintenance
*** 1,273.23	First Due Services (E5 PM)	Equipment Maintenance

Bill with \*\*\* is a June of 2020 bill.

Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:

Barkhamsted East		
Amount	Payee	Account Name
\$77.72	Charter Communications	Telephone
\$1,125.00	First Due Services, LLC	Equipment Maintenance
\$165.96	Tractor Supply (District CC #7553)	Equipment Maintenance

\$69.94	New Boston Crane	Equipment Maintenance
\$287.40	C.J. Plumbing	Building Maintenance
\$695.00	Vector Rescue	Fire School
\$50.00	Hartford County Fire Emergency Plan	Miscellaneous

Karl Jacobs made a motion to pay the bills as presented and it was seconded by John Andryzeck. Motion carried.

**Correspondence:** None.

**Chief's Report:**

<b>Pleasant Valley Chief</b> <i>Shanley reported:</i>					
<b>Interior Firefighters</b>	<b>Exterior Firefighters:</b>	<b>Fire Police:</b>	<b>Total:</b>	<b>Juniors:</b>	<b>Responded to number of Calls:</b>
13	5	1	19	4	14

<b>Riverton Chief Gillen</b> reported:					
<b>Interior Firefighters</b>	<b>Exterior Firefighters:</b>	<b>Fire Police:</b>	<b>Total:</b>	<b>Juniors:</b>	<b>Responded to number of Calls:</b>
11	5	4	20	1	15

<b>Barkhamsted East</b> <i>Chief Elovirta reported:</i>					
<b>Interior Firefighters</b>	<b>Exterior Firefighters:</b>	<b>Fire Police:</b>	<b>Total:</b>	<b>Juniors:</b>	<b>Responded to number of Calls:</b>
7	9	3	19	2	6

<b>Barkhamsted Fire District Total</b>				
<b>Interior Firefighters:</b>	<b>Exterior Firefighters:</b>	<b>Fire Police:</b>	<b>Total:</b>	<b>Juniors:</b>
31	19	8	58	7

**Correspondence:** President Richard Winn received a check from VIFS for \$324 and is assuming that it is a refund for insurance on one of the trucks and received another check for \$3,954.21 from the Riverton Tanker Claim. Received another piece of correspondence from Mark Radar Clark Austin.

**Fire Marshal's Report:** The report was emailed prior to the meeting. President Richard Winn reported that he is going to contact the Fire Marshal regarding the reopening of schools

**Daytime Driver's Report:** Richard Winn reported that it was emailed out prior to the meeting.

**LCD:** No report, noted that dispatcher Kaki Reid recently retired from LCD

**Committee Reports:**

**Capital:** No report

**Firefighter Award:** Annual spreadsheet received from Penflex, departments need to post member points from the last fiscal year if not already done so.

**Health and Safety:** (John Andryzeck and Marie Gillen) No report

**Policy:** None.

**Unfinished Business:**

1. **Service Vehicle Replacement:** the new vehicle has been picked up. Did not have a trailer hitch so one will be installed by Troys. The pump for the fuel transfer tank was not working. Being it is an older pump, it was decided it should be replaced. Additional shelving maybe needed. Discussion followed on disposition of the old service vehicle. AC Wainman mentioned that the town might be interested in the vehicle. Jamie Lagassie made a give the old service vehicle to the road crew for the Town of Barkhamsted for no charge if they desire it. Seconded by John Andryzeck. Motioned carried.  
Discussion followed on the trailer stored at Pleasant Valley that was not being used. It was decided that if it is not being used, then it should be loaned to the fire school for their use. Someone did show an interest in purchasing it. Consensus was it would be a better use at the fire school since it was purchased for FEMA funds.

2. **Grants:** Nothing reported
3. **Pleasant Valley Roof:** AC Wainman brought up quotes received by Pleasant Valley for replacement of the fire station roof. This item was missed during the capital report. Will be referred to capital committee for inclusion in the capital plan.

#### **New Business:**

**1. Discussion and possible action on PTSD Policy:** Discussed requirements under state statutes for PTSD training and services for members that may suffer from PTSD. Discussion on what other departments are doing and what some of our options are. The Winsted area chiefs will be meeting in the next week, so it was decided to bring it up at that meeting to coordinate with other departments.

A motion was made by Jamie Lagassie to adjourn the meeting and it was seconded by Karl Jacobs. Motion carried. President Richard Winn adjourned the meeting at 8:31.

#### **Attendance**

President: Richard Winn

Vice President: Richard Ransom

Treasurer:

Directors: John Andryzeck, Karl Jacobs (attended virtually), Norman Bird, Jamie Lagassie and Ralph Scarpino

Chiefs: Stephen Elovirta, Larry Gillen, and Shawn Wainman

District Clerk:

Absent: Amy O'Toole, Jim Shanley, and Amanda O'Toole

#### **Next Meeting:**

September 9<sup>th</sup>, 2020 to be held at the Pleasant Valley Fire House at 19:30

Respectfully submitted,

*Amanda O'Toole*, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.