



**Barkhamsted Fire District
Board of Directors
Monthly Business Meeting Minutes**

Meeting Date: October 12th, 2022

Meeting was called to order by President Richard Winn at 19:30 (7:30) hours.

Minutes: September 14th, 2022 board minutes were distributed before the meeting. President Richard Winn asked for approval of the minutes. No discussion. Motion made by Karl Jacobs to accept September 14th, 2022 minutes seconded by John Andryzeck. Motion carried.

Treasurer's Report:

The treasurer's report was emailed prior to meeting for review. No discussion. Jamie Lagassie made a motion to approve transfers as submitted and it was seconded by John Andryzeck. Motion carried. Karl Jacobs made a motion to approve the treasurer's report and it was seconded by Keith Archer. Motion carried.

Payment of Bills

*Bills submitted for **District:***

District		
Amount	Payee	Account Name

*Chief Norman Bird submitted bills for **Riverton:***

Riverton		
Amount	Payee	Account Name
\$118.91	True Value of WInchester (District Account)	Hydrants
\$25.25	Amazon (KA's CC)	Hydrants
\$10.35	Home Depot (PD FF CC)	OSHA Compliance
\$308.39	Amazon (PD FF CC)	OSHA Compliance
\$295.00	Fire Equipment Headquarters	OSHA Compliance

\$554.95	First Due (E-4 Gauge)	Equipment Maintenance
\$364.75	Fire Equipment Headquarters	Equipment Maintenance
\$34.86	True Value (District Account)	Equipment Maintenance
\$2,860.00	Klebe Fuel (Hot Water Heater)	Heat
\$10.02	Verizon	Telephone
\$41.78	True Value (District Account)	Building Maintenance
\$8.95	Amazon (KA's Card - Split with PV)	Building Maintenance

Chief Jim Shanley submitted Bills for **Pleasant Valley**:

Pleasant Valley		
Amount	Payee	Account Name
\$1,035.00	Air Cleaning Specialists	OSHA Compliance
\$77.44	O'Reilly First Call	Equipment Maintenance
\$60.56	Home Depot (Tool for U4)	Miscellaneous
\$15.52	New Hartford Mart	Gas/Diesel
\$8.95	Amazon (911 phone sign)	Building Maintenance
\$58.77	Amazon (cleaning supplies)	Building Maintenance
\$61.35	Verizon	Telephone
\$5,420.88	First Due Services (E5 E6 Pump Test)	OSHA Compliance
\$280.00	First Due Services (E5 Check)	Equipment Maintenance
\$581.00	Fire Equipment Headquarters (meter repair)	Equipment Maintenance

Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:

Barkhamsted East		
Amount	Payee	Account Name
\$1,251.00	Fire Equipment Headquarters	Equipment Maintenance
\$59.70	Larsen Ace Hardware	Building Maintenance
\$106.34	Amazon (District CC)	New Equipment

Stephen Elovirta needs to reclass bills from Equipment Maintenance. Norman Bird mentioned that the check for EMR class needs to be voided as the Town paid the bill. Richard Winn is to contact the snow remover for this season.

Dick Ransom made a motion to pay the bills seconded by Larry Gillen. Motion carried.

Correspondence: None.

Chief's Report:

Pleasant Valley <i>Chief Shanley reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
13	6	0	19	2	12

Riverton <i>Chief Bird reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
10	6	5	21	1	10

Barkhamsted East <i>Chief Elovirta reported:</i>					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	9	3	19	0	6

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
30	21	8	59	3

LCD: Stephen Elovirta reported that LCD did not meet.

Daytime Driver's Report: Report was emailed out prior to the meeting.

Fire Marshal's Report: Jamie Lagassie inspected the Riverton Fair and Mallory Brook pump house work.

Committee Reports:

Capital: (John Andryzeck, Rich Winn, Jamie Lagassie and 3 chiefs)

- Moved hydrants to this year
- SCBA moved from 24/25 to 25/26
- Adjusted pumper to actual

Firefighter Award: Points were updated for the department commissioners to get 10 points. Richard Winn will update to include committee members.

Health and Safety: (John Andryzeck and Marie Gillen) - Marie has distributed forms from AFC. Must have 15 people to have a physical day on Saturday and they will provide our own staff. November 12th you must have the paperwork completed. Jim Shanley will scan the interior and exterior physical form and put it on the website.

A motion was made by Dick Ransom to pause the meeting for a recess at 8:00. It was seconded by Jamie Lagassie. Motion carried.

8:11 - Board meeting Reconvened

Jim inquired about the medical information release needed in order to transfer our records from St. Francis.

Policy: (Rich Winn, Freeman McCaw Jr and Charles McCaw III) - Needs to meet in regards to a specific policy.

Personnel: None.

Unfinished Business:

1. Grants - 6 Agencies are meeting about the communications grant. The bids are Marcue, Motorola and Kenwood. They will be purchasing equipment in December.
2. District Medical Provider - None.
3. Barkhamsted East Brush Truck - Firematic is ready to go and it might be delivered by the end of January 2023. They got additional compartments for \$3,300 and hard suction for \$1,100.

Keith Archer made a motion to authorize the President to enter into contract to purchase a brush truck from Firematic in an amount not to exceed \$235,000.

4. Pump Houses- Thank you to Kevin for all his work on the project. He provided an update on the construction of the controller installation. It is okay to pay all the bills except for the alternator belt issue.

Jamie asked if we can use our hydrants system to refill trucks and you cannot without calling Berkshire Alarm to let them know first. There will be training done on the hydrants on November 18th.

5. Supplemental First Responder (EMS) - Amy is going to send a request for reimbursement from Barkhamsted for the EMR course costs.
6. Smoke Detector Program - Jamie Lagassie gave Kevin Archer 3 cases of smoke detectors, which contains 18 detectors from the Red Cross. He would like to kick off promotion on a Saturday. The paperwork will need to be filled out with the homeowner. They must sign off that background checks have been completed. There is a flyer from Jamie that he gave to Jim to distribute to the school kids and senior center breakfast on November 19th.

Fire Prevention day on Friday, October 14th at 8 am - Struggling to get members to staff school.

New Business:

- Hose testing will occur on Friday, October 28th for Barkhamsted Fire District and their Spare Hose.
- Stephen Elovirta has Marq's hose testing equipment at Barkhamsted East. Richard Winn is going to pick it up and take it to the Fire School.
- VFIS - 2 options for Accident +

Dick Ransom made a motion to adjourn the meeting at 9:11 and it was seconded by Jamie Lagassie. Motion carried.

Attendance

President: Richard Winn

Vice President: D. Richard Ransom

Directors: John Andryzeck, Jamie Lagassie, Karl Jacobs, Keith Archer, and Larry Gillen

Chiefs: Stephen Elovirta, Jim Shanley, and Norman Bird

Treasurer: Amy O'Toole

Paid Firefighter: Kevin Archer

Guests: JR

Absent: Amanda O'Toole

Next Meeting:

November 9th, 2022 @ Barkhamsted Fire District 19:30 (7:30pm)

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.

2022