



**Barkhamsted Fire District
Board of Director's
Monthly Business Meeting Minutes**

Meeting Date: July 14th, 2021

Meeting was called to order by President Richard Winn at 19:37 (7:37) hours.

Minutes: June 9th, 2021 board minutes were distributed before the meeting. President Richard Winn asked for approval of the June 9th, 2021 minutes. No discussion. Motion made by Jamie Lagassie to accept the June 9th, 2021 minutes and it seconded by Karl Jacobs. Motion carried.

Treasurer's Report:

Treasurer's report was emailed on July 6th for review. Karl Jacobs made a motion to approve the treasurer's report. It was seconded by Dick Ransom No discussion. Motion carried.

Payment of Bills

*Bills submitted for **District:***

District		
Amount	Occupational Medicine PartnersPayee	Account Name
\$341.00	CT Occupational Medicine Partner	Occupational Health & Safety
\$40.00	Goulet Printer	Fire Marshall Expense
\$50.00	Terrence Ferraotti	Conferences W Baldwin Retire

*Chief Norman Bird submitted bills for **Riverton:***

Riverton		
Amount	Payee	Account Name

\$6.45	True Value	Occupational Health & Safety
\$4,776.60	First Due Services (Grange – new exhaust & replace melted siding)	Hydrants
\$305.00	First Due Services (School St – oil analysis)	Hydrants
\$525.57	Berkshire Alarms (11 heat detectors)	Fire Alarm
\$56.87	Amazon (District CC – SDS binder)	OSHA Compliance
\$115.15	Traffic Safety Store	New Equipment
\$258.96	A Smart Sign Store	New Equipment
\$192.50	First Due (fix siren)	Equipment Maintenance
\$125.00	Fire Control Services (Air QC Test)	Equipment Maintenance
\$10.02	Verizon	Telephone
\$105.71	Norcom	Communication Equipment Maintenance
\$16.76	Stop & Shop (District CC)	Building Maintenance
\$5.31	O'Reilly	Building Maintenance
\$150.00	CT State Firefighter's Association	Miscellaneous

Chief Jim Shanley submitted Bills for **Pleasant Valley** and Amy O'Toole presented the bills:

Pleasant Valley		
Amount	Payee	Account Name
\$57.37	Lowes (District CC)	New Equipment
\$280.00	MES (gloves)	New Equipment
\$636.72	Shipman's (2 helmets)	New Equipment
\$1,044.72	Firematic (rescue chain set)	New Equipment
\$46.97	O'Reilly First Call (straps)	New Equipment
\$3.77	Verizon (FM phone)	Telephone
\$3.19	Dollar Tree (District CC)	Miscellaneous
\$117.08	True Value of Winchester	Building Maintenance
\$155.00	On Scene Tags	OSHA Compliance
\$7.43	Amazon (Reimburse James Shanley)	Communication Equipment Maintenance
\$12.75	Amazon (District CC)	Communication Equipment Maintenance
\$2,025.00	Bakerville Painting Company	Building Maintenance

\$200.00	Commission on Fire Prevention and Control (SLagassie Intro)	Fire School
\$141.16	Amazon (District CC)	Communication Equipment Maintenance
\$1,062.17	Berkshire Alarms	Fire Alarms
\$141.16	** Antenna Farm	Capital (PV boat)
\$430.69	** Cabelas (reimbursement to James Shanley)	Capital (PV boat)
\$51.82	* CardiacLife (R3 AED) (District CC)	Equipment Maintenance

* Bills for 2021-2022 Budget

** Capital Expense PV Boat

Chief Stephen Elovirta submitted Bills for **Barkhamsted East**:

Barkhamsted East		
Amount	Payee	Account Name
\$ 253.47	Shipman's Fire Equipment	Equipment Maintenance
\$150.00	CT State Firefighters Association Inc	Miscellaneous
\$8.98	Larsens Ace Hardware	Building Maintenance
\$8.38	Stop & Shop Purchase (District CC)	Miscellaneous
\$629.32	Berkshire Alarm (Replace Heat Detectors)	Fire Alarms
\$305.00	Berkshire Alarm (Fix Network issues)	Fire Alarms

Jamie Lagassie made a motion to pay the bills as presented and it was seconded by Dick Ransom. Motion carried.

Correspondence: None.

Chief's Report:

Pleasant Valley					
Chief Shanley reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
12	2	0	14	2	13

Riverton					
Chief Bird reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
10	6	5	21	2	13

Barkhamsted East					
Chief Elovirta reported:					
Interior Firefighters	Exterior Firefighters:	Fire Police:	Total:	Juniors:	Responded to number of Calls:
7	9	3	19	2	12

Barkhamsted Fire District Total				
Interior Firefighters:	Exterior Firefighters:	Fire Police:	Total:	Juniors:
29	17	8	54	6

Fire Marshal's Report: Jamie Lagassie reported he has been continuing inspections and the number of inspections will be picking up in the upcoming month. Some of his inspections locations include Apple Cinemas, Boulder Ridge, Brass Horse, the Church on Rt 44, etc.

Daytime Driver's Report: Stephen Elovirta reported that the hydrants are up to speed and the pumps are good to go.

LCD: Stephen Elovirta reported that LCD did not meet last month however Norman Bird and himself attended the Technology Committee meeting. He reported the Tyler O'Neil set up a Barkhamsted Talk group on Zello and officers have the ability to transmit while everyone else has the ability to receive messages. He also stated that the Riverton Rope team has three state radios.

Committee Reports:

Capital: None.

Firefighter Award: Richard Winn mentioned he received paperwork from Terry Messenger that requested to be paid out over five years. He brought it to the board's attention. There was a motion made by Jamie Lagassie to pay Terry Messenger over a five-year period. It was seconded by John Andryzeck. Motion carried.

There was a motion to sign the service agreement with Penflex to continue the administration of the Firefighter Award program which costs approximately \$2,300. The motion was made by Karl Jacobs and seconded by Dick Ransom. Motion carried.

Amy O'Toole reminded the three Chiefs to get their expense reimbursement list to her so they can get paid out for the six months that ended 6/30/21.

There was a motion to add the \$50 bill to Terrence Ferraotti to the bills. The motion was made by John Andryzeck and seconded by Jamie Lagassie. Motion carried.

Health and Safety: (John Andryzeck and Marie Gillen) – Amy O'Toole reported that they had to jump through hoops in June to get the new life insurance. It was noted that the benefits of this insurance are now cut in half, yet the district is still paying \$380 dollars per month. The life insurance policy no longer has accidental death and dismemberment (ADD). Norman Bird mentioned whether the district should look into self-insuring. Richard Winn stated he is going to get Jeff from VFIS to come out to a meeting because he would know better.

Policy: Jamie Lagassie sent out the Tick Policy prior to the meeting. The one amendment should be having Barkhamsted East, Pleasant Valley and Riverton in parenthesis. There was a motion to approve the Tick Policy with the amendment made by Dick Ransom and seconded by John Andryzeck. Motion carried.

Richard Winn stated that they would need to go through the rest of the district policies and update them as needed.

Personnel: Jamie Lagassie reported that he met with the training officers and they came to the consensus that they would like to pay someone to orchestrate and set up the district level training and that person would make sure they are in compliance with OSHA regulations. Norman Bird reported that they created a draft job description and they reviewed the job qualifications of the position. Jamie Lagassie added the paid fire marshal excess money would off-set the cost of this training officer position. Richard Winn stated that he would like to figure out where they are going to be with all the personnel positions before moving forward. He also stated they were thinking of assigning a fire instructor to do this at Litchfield County Regional Fire School and was currently seeking interest.

Larry Gillen reminded them that the purpose of Winsted Area Chiefs was originally to send people who missed training elsewhere or at least provide a suggestion about where they could

get the training. Jamie Lagassie inquired whether it should be added to the Paid Firefighter positions. Richard Winn stated that it may be better to do it as one full time position rather than multiple part time positions. The next personnel committee occurs on July 21st at Pleasant Valley Firehouse.

Norman Bird noted that Pleasant Valley and Riverton unloaded their canned AFFF foam with the state of Connecticut on June 11th. Richard Winn mentioned that there was new legislation published in regard to foam and he stated that he would distribute it out to the Chiefs. Stephen Elovirta and Norman Bird mentioned that they were not sure whether the foam inductors will be able to hold the new slimy green foam.

Unfinished Business:

1. Update on Grants: None.

2. Discussion and possible action on website: Richard Winn stated he will research and talk to Scott Kellog about a person or company to do the website through. Norman Bird thought Jim Shanley would be a good person to assist in the research of this website project.

Hall of Fame Dinner Tickets: Norman Bird currently has a table of 10 tickets and would like to sell these tickets to the members who are interested in purchasing tickets. After he calculates the number of interested members, then he needs to let Richard Winn know how many tickets are left, so he can purchase the rest.

John Andryzeck mentioned that if the district is going to pay for the tickets, then it is unacceptable to sit down, eat the meal and walk out the door. Everyone is required to stay for the ceremony that follows the meal.

The district will reimburse district members who purchased their own ticket last year. The members just have to send a picture of the ticket and an email to Richard Winn and Amy O'Toole to get reimbursement for the Hall of Fame Dinner Ticket.

FDIC: The FDIC is rapidly approaching, and their flights now leave at 6:00 am, so they are going to arrive earlier. Richard Winn noted that the flights are not all tied together due to the redemption of credits from last year. The four people attending need to coordinate how to get to the airport. Richard Winn would like to know whether there is anything specific that the fire departments would like them to look at. Norman Bird reported that they would like them to look at Fire Decks.

New Business:

American Rescue Plan Money: Richard Winn inquired whether there was anything that the district needs that qualifies under the American Rescue Plan Money. Barkhamsted East needs a dryer. If there is anything else the district needs, please send it to Richard Winn before next week. Amy O'Toole noted that radios are a big push, if they go through.

There was a motion to adjourn at 8:35. The motion was made by Jamie Lagassie and seconded by Karl Jacobs. Motion carried.

Attendance

President: Richard Winn

Vice President: Richard Ransom

Treasurer: Amy O'Toole

Directors: Karl Jacobs, Jamie Lagassie, John Andryzeck and Larry Gillen

Chiefs: Norman Bird, and Stephen Elovirta

District Clerk: Amanda O'Toole

Absent: Ralph Scarpino & Jim Shanley

Next Meeting:

August 11th, 2021 to be held at the Barkhamsted East Fire House at 19:30

Respectfully submitted,

Amanda O'Toole, District Clerk

Attachments: materials distributed during meeting and emailed before meeting.